



**CITY OF BURLINGAME**  
**Measure I**  
**Citizens Oversight Committee Member**  
**Application Form**

FOR CITY USE ONLY

*Burlingame registered voter*  
 Copies to: CC, CM, \_\_\_\_\_

**Mission** – This Committee shall review the annual audit prepared by the City’s independent auditor related to the prior fiscal year’s collection and expenditure of Measure I revenue, and transmit a report to the City Council regarding the auditor’s findings.

*In order to preserve the integrity and independence of the oversight process, Committee members shall not have a formal role in contracting or project management, nor will they have any budgetary authority related to the use and allocation of Measure I revenue.*

**Time Commitment and Term** – Committee members are expected to attend all regular meetings and special meetings as needed. The Committee will meet at least annually to review the Measure I Audit Report. Committee members will serve three-year terms.

*Please print or type.*

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** (day) \_\_\_\_\_ (evening) \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

If you are a resident, how many years have you lived in Burlingame? \_\_\_\_\_

Are you registered to vote in Burlingame?       Yes       No

If you are a business community member, how many years have you worked in Burlingame, which business are you affiliated with, and what is your position there?

**EDUCATION:** \_\_\_\_\_ Degree(s)/Major(s): \_\_\_\_\_

**OCCUPATION/SPECIALTY:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please return your application *and* supplemental questionnaire to:

Ana Silva  
 City Manager’s Office  
 • 501 Primrose Road • Burlingame • CA 94010

# Measure I Citizens' Oversight Committee Supplemental Questionnaire

**Applicant's Name:** \_\_\_\_\_

In November 2017, Burlingame's voters approved Measure I, a retail transactions and use tax of ¼ percent, which effectively increases the sales tax rate in Burlingame from 8.75 percent to 9 percent.

The City Council-appointed Measure I Citizens' Oversight Committee is charged with reviewing the annual audit prepared by the City's independent auditor related to the prior year's collection and expenditure of Measure I revenue and transmitting a report to the City Council regarding the auditor's findings.

To assist in the selection process, please answer the following questions and submit written responses with your application form. Please write clearly or type. You may use additional sheets of paper. Thank you.

**1. Please describe how your education, training, skills, experience, and community involvement has prepared you to serve on the Measure I Citizens' Oversight Committee.**

**2. Why do you want to serve on this committee?**

**3. As a member of the Citizens' Oversight Committee, you may need to provide a briefing to the City Council or community members regarding the auditor's report on Measure I's revenues and expenditures. Have you ever been in a situation where you have had to make public presentations on important issues while under public scrutiny? If so, please describe that experience.**

**4. Please list the community activities or organizations you have participated in and indicate your**

**level of involvement (member, attended event, ran a booth, worked on the organizing committee, was an officer, etc.). Indicate the amount of time each month you spend on each of these activities.**

- 5. Please list any additional information pertaining to your appointment to the Measure I Citizens' Oversight Committee that the City Council should consider.**